

# GOVERNANCE IN ACTION

## Monthly Executive Summary | Sept. 2022

The following are highlights from the 9/12/2022 Governance Board (GB) meeting:

### AGENDA

- **Call to order/devotional – Mrs. Benjamin**
  - Present: Valerie Benjamin, President; Angie Burch, Treasurer; Cory Tylenda, Secretary; Joe Stankaitis; Chuck Hanrahan; Beth Wilkens; Rev. Dr. Stephen Cady, Sr. Minister; David Strong, Church Administrator
  - Absent: Ike Jordan, Vice-President
  
- **Review/Approve Consent Agenda – All**
  1. June 2022 Gov. Board Meeting Highlights – Mr. Tylenda
  2. Investment Committee Report (separate PDFs) – Ms. Wilkens
  3. PPRC Meeting Minutes – Mr. Stankaitis
  4. Senior Minister's Report – Rev. Dr. Cady

<b>Motion</b>	<b>To approve the June 2022 Consent agenda was offered by Mrs. Benjamin. This included:</b> <ul style="list-style-type: none"><li>• June 2022 Gov. Board Meeting Highlights</li><li>• Investment Committee Report (separate PDFs)</li><li>• PPRC Meeting Minutes</li><li>• Senior Minister's Report</li></ul>
Moved By	Mr. Stankaitis
Seconded By	Mr. Tylenda
Outcome	Passed by unanimous consent

### NEW BUSINESS

- **Security Incidents and Action Steps – Mr. Tylenda**
  - Discussion focused on the security incidents on campus and how Asbury First is responding.
    1. July 24 – A congregant had their cell phone and keys taken from the Welcome Desk.
    2. Storehouse had a break-in while two staff were volunteering in the Storehouse.
    3. A brick was thrown through the Storehouse window while people were there.
    4. Items were taken from Storehouse after hours; a laptop. The investigation is ongoing.
    5. Another incident in the Storehouse occurred about six months ago. Two PC laptops. One was on a desk in 1050 and the other was in the Storehouse
  - **Open Discussion:**
    - Mr. Hanrahan: We have a couple of suggestions. One is to review additional camera security and next is to report security incidents to the congregation to be more transparent.
    - Mrs. Benjamin: Do we have any recommendations from our insurance company? Insurance suggested we not put a claim in based on premiums going up, based on the size of the claim. In the next two months the insurance company will be on campus and perform rounds with Asbury and provide recommendations. They did recommend cameras to be installed.

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- Mr. Hanrahan presented a camera installation proposal. In addition to the outreach center, we have for 1040 and 1050. Key card access will be added to the key card access to 1010. It gives us the ability to record video automatically when then keycard is activated. 1040 entrance would have a key pass entry and camera. We believe we have the funding for this even though this is not an expected expense. This proposal has the support of the Property Stewardship Committee.
- Mr. Hanrahan: Proposal for four cameras on top of the education wing that would look at parking lot. 1010 is wired to have a lot of cameras internally and externally; this will be the building that will have the most guests and traffic.
- Mr. Hanrahan: These cameras are not actively monitored, and we can set up a notification. The cameras will know the difference between a person, vehicle, or an animal. We can set up alerting notifications based on intelligent queries. Alerts would be texted to David's phone or James' phone. With fobs, we can give the drivers of Foodlink that only works during certain times and certain days of the week. We can limit access within a building.
- Mr. Tylenda: What are the signage requirements for cameras? Do we have a policy for video access to modify videos in storage? What is the policy if the police want a copy of a video? These questions will be researched by Property Stewardship Committee to ensure proper governance and policies are in place.
- Mr. Hanrahan: We should re-keying external keys for the Asbury campus. The keys were changed about 8 years ago.

<b>Motion</b>	<b>To create a communication regarding security on Asbury First's campus and security enhancements.</b>
Moved By	Mr. Stankaitis
Seconded By	Mr. Tylenda
Outcome	Passed by unanimous consent

## • PSC (Property Stewardship Committee) Motions for GB Approval

<b>Motion</b>	<p><b>To Accept recommendation from the Property Stewardship Committee to enhance campus security by adding additional cameras and spend \$55,000 from Better Together Capital Campaign. Moved that the GB authorize additional spending of up to \$55,000 to install a complete camera monitoring system in 1010.</b></p> <ul style="list-style-type: none"> <li>• This is approx. 56 cameras covering the exterior of the building, and all interior rooms, as well as all needed equipment</li> <li>• Funding of \$55,000 to come from the Better Together Capital Campaign as follows:               <ul style="list-style-type: none"> <li>◦ The Capital Campaign is reserving \$130,000 for doubtful pledges, and an additional \$350,000 gift as contingency against the conference apportionment holdback.</li> <li>◦ The Capital Campaign has advised us that there is risk in authorizing this spend, but several members are comfortable if the GB chooses to take this risk. The risk is really small.</li> <li>◦ If the reserved \$480,000 (\$130K + \$350K above) is not sufficient to cover the requested \$55,000, the GB would need to find a way to cover the expense in the future.</li> </ul> </li> <li>• The 1010 building has already been wired for these cameras</li> </ul>
Moved By	Mr. Hanrahan
Seconded By	Mr. Tylenda
Outcome	Passed by unanimous consent

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- **Request for Board Involvement at Welcome Desk – Mrs. Benjamin**
  - Paula Dugan is excited about all that our Board is doing for the Church. She is also the chair of the Hospitality Committee and is interested in our Board taking an active role in becoming more visible and accessible to the congregation. She has asked if we would consider having a member of our team to sit at the welcome desk to answer questions, provide insight/information around Board activities, etc. Paula believes this would enhance transparency, provide stronger engagement with the church community, and enable all to get to know us “better.” 10 am to 12pm is the time for signup.
  - Discussion: Governing Board agreed this is a wonderful idea and each member will be reviewing times and days for sign up.
- **Investment Committee Confirmation of Escrow – Ms. Wilkens**
  - Ms. Wilkens: The Investment Committee would like to confirm the Governing Board's direction and amount for withholding for escrow.

Motion	Direct the Investment Committee starting for 2022 AFUMC will withhold \$70,000 per year from apportionment funds for four years, to be placed into an escrow for use in the Better together Campaign at such time as arrangements are finalized with the Conference. Only \$60,000 was escrowed in 2021, and the additional \$10,000, that would complete the contemplated five-year schedule to reach an aggregate of \$350,000, will be withheld if needed in 2026.
Moved By	Mrs. Wilkens
Seconded By	Mrs. Benjamin
Outcome	Passed by unanimous consent

- **Executive Session:** Due to confidentiality, Governing Board entered Executive Session at 5:54 pm and exited at 5:51 pm.
- **South Porch Repair Funding – Mr. Hanrahan**
  - Discussion: To postpone the South Porch of 1010 funding of 74 thousand which was approved in the June 2022 Governing Board meeting to be used at a later time.
  - Mr. Hanrahan stated that based upon further evaluation, it was decided to defer to the spending of 74k in the future.
- **Senior Minister Update – Rev. Dr. Cady**
  - Discussion: We have hit the five-year mark on our dreamscape and we have a reason to celebrate. We can pause and reflect on the past five years. We want to confirm our mission and vision and discuss the process for confirming our goals. As we think through our strategic plan, does that provide a pathway to other things?
  - Taking a stand on the LGBTQ issues. There are churches are taking a stand on this issue. Their governing board has taken a stand to open up their congregation to gay marriage and performing weddings at Asbury UMC. I think this should be discussed and considered.
- **Executive Session:** Due to confidentiality, Governing Board entered Executive Session at 6:35 pm and exited at 6:39 pm.
- **Next meeting:** October 11, 2022 at 5 pm
- **Closing Prayer – Rev. Dr. Cady**
  - Meeting adjourned at 6:40 pm.

– Respectfully submitted, Cory Tylenda, Secretary